

Continuing Education classes and webinars

Guidelines for Reviewers

Early in the planning process, members of the Continuing Education Working Group (CEWG) who are Christian Science nurse educators will be available to review the class outline.

The purpose of the review is to support each other and to bring consistency and clarity in alignment with the standards of Christian Science nursing.

In order to provide timely feedback, documents should be submitted at least six weeks in advance of the class or webinar.

These individuals will also be available to help with planning classes. One approach is to utilize a template. This template could include:

1. Vision – seeing the “big picture” through a spiritually-oriented window
2. Purpose – specifying the “why” of the class, and why this topic is important
3. Desired Outcomes – what will be covered ...begin with the end in mind. (Isa. 46:10)
4. Objectives – how the desired outcomes will be accomplished
5. Evaluation – thorough assessment (to support mutual growth and consistency, evaluations may be shared with the Review Team)

The review can help to ensure that the class:

- has the right amount of information to fit into the time provided, including discussion and Q&A if needed
- offers content that is in alignment with Christian Science, including the *Manual Bylaw: “Christian Science Nurse”* and the *“Christian Science Nurse Scope of Services”*
- does not teach Christian Science or Christian Science treatment, does not interpret Mrs. Eddy’s writings, yet turns the participant to the Pastor at all times

The following may be provided to the reviewer(s):

- A paragraph sharing the rationale for the topic and ideas
- Proposed dates, length and number of sessions
- An outline of the class
- The plan for how the invitation is to be circulated to *Journal*-listed Christian Science nurses

The reviewer(s) will call a meeting and/or respond by email, including suggestions and encouragement, typically within a week.